



Clinical Lead - GPEP Southern

Job Description	
Position title:	Clinical Lead - GPEP Southern
Responsible to:	Head of Learning
Location:	Wellington
Start date:	To be confirmed
Employment status:	Permanent, Part Time six tenths (3 days per week)

About the College

The Royal New Zealand College of General Practitioners (the College) is the professional body and postgraduate educational provider for vocationally qualified specialist General Practitioners (GPs) and Rural Hospital Medicine Practitioners.

Our key aim is to improve health outcomes and reduce health inequities for all people in Aotearoa New Zealand. We do this by setting and maintaining education and quality standards, and supporting our members to provide competent, equitable care to their patients.

Our work is underpinned by kaitiakitanga (service and stewardship), whanaungatanga (collaboration and respect), mana tangata (diversity and inclusion), and auaha (innovation and creativity).

Our 60 operational staff support approximately 5,000 specialist GPs and rural hospital doctors working in 1,000 general practices around the country. Our people are committed to creating a contemporary and sustainable organisation, improving health equity, leading the way in education excellence, and ensuring the sustainability of quality general practice.

To learn more about who we are and what we do, [please visit our website](#).

Our Benefits

Equal Opportunities
Employer

Flexible
Working

Recognition &
Reward

Wellness &
Wellbeing

About the role:

As the Clinical Lead - GPEP Southern, you will provide clinical leadership, advice, and input into the College General Practice Education Programme (GPEP). You will work closely with the Clinical Lead – GPEP Northern, Lead Medical Educators (MEs), and College Education and Support teams to ensure GPEP is facilitated and delivered to best practice to provide our registrars with a pathway to become successful General Practitioners.

Key Responsibilities

- Works with Tumuaki and Head of Equity to drive system change within the College and its training programmes to address inequities.

- Provide clinical input into the GPEP learning materials, planning, delivery and approach ensuring the programme;
 - Provides learners with the opportunity to develop appropriate knowledge, skills, and attitudes for general practice
 - Applies best practice content and delivery including awareness of trends in general practice education both nationally and internationally
 - Has learning materials that are fit for purpose and regularly reviewed and moderated
 - Has a curriculum that is aligned with the scope of general practice in New Zealand
- Maintain effective working relationships with Lead Medical Educators in the Southern Region to ensure;
 - They receive the direction, support and feedback required in their education roles and are empowered to provide the support to medical educators, small group facilitators, teachers, and registrars in their regions
 - There are systems and processes in place to identify at risk Registrars and apply appropriate pastoral support and assessment
 - There is consistency in learning, delivery, and support across all regions for GPEP
- Provide clinical input into the recruitment and selection process for Lead Medical Educators and other GPEP educator and learning roles as required
- Maintain a supportive and collaborative working relationship with the Clinical Lead – GPEP Northern to ensure consistency of approach, processes, and delivery of GPEP including escalation of any issues or risks to the successful delivery of the programme
- Ensure an optimal escalation protocol for clinical issues within the programme - from registrars, to ME's, to Lead ME's, through to the Clinical Leads
- Work with the College Education and Support teams to provide clinical input, advice, and opportunities for improvement in the design and delivery of GPEP
- Support and contribute to the successful implementation of GPEP improvement activities
- Advocate for GPEP within the College, general practice, medical fraternities, and other stakeholders
- As required, attend, participate, and provide clinical expertise in advisory and governance committees to positively represent the College and GPEP
- Contribute to the optimisation of the GPEP programme budgeting by utilising sound technology solutions for learning and meeting activities including virtual attendance and presentation when practical

Position Requirements

Candidates should have the following essential skills and experiences:

- > Vocational registration as a General Practitioner in New Zealand
- > Advanced understanding of the issues that face Māori general practitioners and health providers
- > Fellowship of the Royal New Zealand College of General Practitioners for a minimum of five years
- > Postgraduate qualifications in Learning and Development
- > Maintain clinical general practice experience of a minimum of two tenths, and a maximum of four tenths
- > Experience as a Medical Educator or Teacher in GPEP
- > Expert relationship management including building and maintaining collaborative relationships
- > Experience in the implementation, design, and delivery of quality national education programmes
- > Excellent verbal and written communication skills
- > Experience in using technology as an enabler for learning delivery

- > Experience in effective small and large group facilitation

Candidates should demonstrate the following essential attributes:

- > Leads by example with a positive and collaborative attitude, focusing on successful and efficient delivery of the programme
- > Ability to adapt to changing business priorities and work collaboratively to prioritise and execute tasks
- > Keeps abreast of trends and issues in the health sector and knows where to go for relevant knowledge and expertise
- > Ability to work with blended models of learning delivery
- > Highly self-motivated, and ability to work independently with strong problem-solving skills
- > Keen attention to detail
- > Understands the College’s obligation and Government’s policy on the Treaty of Waitangi and applies knowledge in decision-making

The successful candidate will be expected to maintain clinical general practice experience of a minimum of two tenths and to a maximum of four tenths.

Key Relationships

Internal	External
> Chief Executive	> College members
> Senior Management Team	> Medical Council of New Zealand
> Clinical Lead – GPEP Northern	> Other health sector professional organisations
> Lead Medical Educators	> Other key stakeholders
> Medical Educators	
> Chief Examiners	
> GPEP Teachers and Registrars	
> Functional teams of the College	
> Cross-functional teams within the College	

Health & Safety

As an employee you will:

- Take reasonable care of your own health and safety.
- Take reasonable care that what you do, or don’t do, doesn’t adversely affect the health and safety of others.
- Cooperate with any reasonable policies or procedures the College has in place on how to work in a safe and healthy way.
- Comply with any reasonable instruction given by the College so that you can comply with the Health and Safety at Work Act and its regulations.