



GENERAL PRACTICE EDUCATION PROGRAMME (GPEP)

Application for Appeal Form

An appeal may be made **against the process** by which decisions have been made by the Royal New Zealand College of General Practitioners ('the College') that affect a registrars training, assessment and/or other activities associated with the GPEP.

An application for appeal must be received by the College within ten (10) working days of receipt by the registrar/appellant of the decision or result appealed against.

A standard fee of \$75.00 + GST applies to all appeals. The fee is required to be paid to the College upon submission of the application and is only refundable if the final decision for appeal is upheld.

Note: Additional costs may apply depending on the nature of the appeal. This will be determined on a case by case basis and the registrar/appellant will be informed of the costs by the College.

Registrars/appellants should read the '**Appeals Policy**' published on the College website which details the scope, grounds for appeal and processes for raising an appeal with the College.

TO BE COMPLETED AND SIGNED BY REGISTRAR/APPELLANT

Surname: _____ MCNZ Number: _____

First names: _____

Address: _____

_____ Phone: _____

Email: _____

Please provide details of the appeal and attach any relevant supporting evidence:

Details of the appeal continued:

Authorisation

I have read and understood the *'Appeals Policy'* and I authorise the Royal New Zealand College of General Practitioners to proceed with the appeals process.

Signature: _____ Dated: _____

Please post the completed form and any supporting evidence to:

Head of Learning (or delegate)
The Royal New Zealand College of General Practitioners
PO Box 10440
Wellington 6143
New Zealand

OR

Email your completed form and any supporting evidence to: rnzcgp@rnzcgp.org.nz